

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE STANDING FINANCE COMMITTEE
OF THE BOARD OF DIRECTORS
MINUTES
Thursday, October 22, 2020 at 8:30 a.m.**

1. Call to Order

Meeting was called to order at 8:36 a.m.

2. Roll Call

Present: Paul Swanson, M.D., Board Member; Harvey West, Board Member

Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; Penny Holland, CNO; Jessica Folchi Executive Assistant

3. Consent Calendar

The consent calendar was approved as submitted.

Motion: Director West, Seconded by: Director West

4. Board Comments

No comment was received.

5. Public Comments

No comment was received.

6. CFO Report

Report of September and Year to Date Financials

Summary:

We are three months into the fiscal year and Eastern Plumas Health Care continues to do well. As mentioned in previous reports, we were very conservative with revenue projections as we were not sure of the impact of COVID-19. Patient Revenue for the three months ended September 30, 2020 was over budget by \$670,239. Year-to-Date net income was \$43,428. For the month of September, 2020 we posted net income in the amount of \$125,093. Included in other revenues for the month of September, 2020 was \$108,036 for QA Fees and \$12,268 for 18-19 ACA IGT.

Revenues:

Year-to-Date Inpatient Revenue was under budget by \$75,873. Outpatient Revenue was over budget by \$753,716. Cardiology, Emergency, Lab, Nursing, Pharmacy, Radiology and Rehab all posted revenues over budget. Clinic Revenue posted slightly under budget by \$7,604.

Expenses:

Total Operating Expenses for the three months ended September 30, 2020 were under budget by \$198,701.

Salaries and Benefits: Year-to-Date Combined Salaries and Benefits were under budget by \$134,257. This is partly due to budgeted employees who have yet to be hired. Also, included as a reduction in benefits was \$41,859 in unemployment tax refunds.

Professional Fees: Year-to-Date Professional Fees were under budget by \$26,511.

Repairs & Maintenance: Year-to-Date Repairs & Maintenance were under budget by \$52,723.

Supplies: Year-to-Date Supplies were under budget by \$11,289.

Purchased Services: Year-to-Date Purchased Services were over budget by \$76,270. This included architectural fees, payments to our outside lab for COVID testing and travelers for Lab, SNF and Respiratory.

Depreciation Expense: Year-to-Date Depreciation Expense was under budget by \$10,808.

Other Expenses: Other expenses were under budget by \$23,270. These include training, travel, and dues and subscriptions.

Revenue Cycle:

Gross Accounts Receivable ended the month at \$5.6M. Gross Accounts Receivable days at September 30, 2020 were 56. We budgeted 49 and best practice is 55. The uptick in AR days was mainly due to claims processing issues with one of our payers. The Business Office is diligently working with the payer and we should see our aged days improve soon.

Balance Sheet:

Total Assets at September 30, 2020 were \$35,183,516 - An increase of \$14,203,999 over last year. As mentioned previously, included in total cash and current liabilities is \$12,520,291 total funding for Medicare Advance Payments, HHS Stimulus, and PPP loan.

Additional Information:

Days cash on hand at September 30, 2020 was 297. Without the Medicare Advance, HHS Stimulus and PPP funds, days cash on hand would be 117. September 30, 2019 days cash on hand was 91.

7. Discussion was held on the acquisition of the Loyaltan property and other capital projects.

8. Adjournment

Meeting adjourned at 9:20 a.m.