

**EASTERN PLUMAS HEALTH CARE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, September 25, 2014

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 10:00 am by Gail McGrath.

2. Roll Call.

Present: Dr. Paul Swanson, Janie McBride, Lucie Kreth, Gail McGrath and Jay Skutt

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, Eric Bugna MD, and Alanna Wilson, Administrative Assistant.

Visitors: Approximately 5 visitors were present at the start of the meeting

3. Consent Calendar.

Ms. McGrath stated that the Annual Review of Nursing Policies needed to be removed from the Agenda. Dr. Swanson motioned to remove this agenda item. A second was made by Ms. Kreth. None opposed, the motion was approved. Mr. Skutt motioned to approve the consent calendar. A second was made by Dr. Swanson. None opposed, the motion was approved.

4. Board Chair Comments.

Ms. McGrath thanked Ms. Kreth for chairing the board meeting last month in her absence.

5. Board Comments.

None

6. Public Comment.

Ms. Jennie McGuire was introduced as the new Portola Reporter for our local area.

7. Auxiliary Report

Ms. Tanner reported that the Nifty Thrifty had grossed \$17,304.00 for the month of August and had 897 volunteer hours at the thrift store and 13 volunteer hours in the hospital.

8. Audit Report Presentation

Ms. Nelson introduced Mr. Jerrel Tucker, TCA Partners, LLP. Mr. Tucker stated that the audit had gone very well. Mr. Tucker presented a draft audit to the Board for approval.

The following is a brief overview of the Audit results:

- Received an unmodified opinion.
- There were no material weaknesses or significant deficiencies identified relating to the Hospital's controls and there were no reportable findings.
- There were no audit adjustments.
- There were no difficulties encountered with management in performing the audit and did not have any disputes or disagreements.
- The following other significant Accounting/Auditing Issues are:
 - EMR Project
 - Hospital Fee Program-IGT

- DP SNF “clawback” liability and related supplemental safety-net program
- Net position terminology

There was an in depth discussion of the audit report and the EMR Project. The organization did well; revenue was up \$1 million dollars. EPHC is one of four or five of the most financially successful critical access hospitals in the state of California.

Mr. Hayes commended Ms. Nelson and her staff for their excellent work.

Dr. Swanson motioned to approve the audit report. A second was made by Ms. McBride. None opposed, the motion was approved.

9. Chief of Staff Report

Dr. Bugna reported on an article he had read regarding Medi-Cal.

10. Committee Reports

- **Finance Committee**

Dr. Paul Swanson reported that the hospital had a net revenue of over \$48,000.00 for the month of August and over \$137,000.00 annually. Ms. McBride stated that it was nice to see swing bed utilization increased and noted that Medi-Cal dental is very important to EPHC and the community.

- **Q/A Committee**

Ms. McGrath reported that the Q/A committee had met and Ms. Shawn Rohan will give a report.

11. Q/A Report: Ms. Rohan reported the following:

- The Hospital Q/A program has been expanded to all areas of the hospital and is doing well.
- Ms. Rohan stated that we report core measures to an agency called QHI.
- Last month EPHC came in as one of the top performers in core measures of hospitals in the nation.

Mr. Hayes commended Ms. Rohan for the great job she had done getting indicators in all departments.

12. Director Of Nursing Report: Ms. Jameson reported the following:

- The C-Arm was used in early September to perform the first procedure.
- Dr. Porot will be using the C-Arm in the month of October to perform multiple procedures.
- Dr. Williams performed his first surgical procedure today.
- Ms. Jameson gave a brief update on her meeting regarding repatriation of patients with Renown and Northern Nevada.

- 13. Clinic Report:** Mr. Gregory reported the following:
- Dr. Dapra is under contract and should be on board by the end of the year.
 - Dr. Perot will be here mid October to start epidural procedures.
 - Mr. Gregory stated that the dental clinic has seen a spike in volume. The dental clinic will be open five days a week in the month of October to accommodate patients.
 - Volumes in the clinic were down in August because of provider vacations but will level out as providers return.
 - There was a brief discussion about UNR med students rotating in clinics. Mr. Gregory also discussed the possibility of reaching out to California Universities.
- 14. Recommendation for Approval of Policies and Privilege Cards**
- There were no policies to approve.
- 15. CFO Report:**
- Ms. Nelson reported that we had a good month, although we didn't quite make budgeted net income and revenue. Our biggest challenge is getting paid for what we have invested into ourselves.
- 16. CEO Report:** Mr. Hayes reported the following:
- Mr. Hayes discussed the 2014/15 Operations Plan. HR has already completed the Benefit Changes.
 - The Life Safety Modifications Project is completed. We have submitted the final paperwork and are waiting for final approval from CMS.
 - Mr. Hayes requested that the Board appoint an ADHOC committee to review the board policy manual.
 - Mr. Hayes requested the board schedule a retreat.
 - A brief discussion was held regarding grants and low cost financing for the Bio Mass Boiler project. More information will be submitted at a future meeting.
- 17. Closed Session.**
Ms. Kreth announced the Board would move into closed session at 11:23 a.m.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.
- 18. Open Session Report of Actions Taken in Closed Session.**
The Board returned at approximately 1:00 pm and announced
- I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance
No reportable action.

II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

a. Dr. Swanson motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Mr. Skutt. None opposed, the motion was approved.

a. Recommendation for One Year Provisional Privileges

- **Marc Porot, MD** **Pain Management**
- **Daniel Merges MD** **ER/Hospitalist**

b. Ms. Kreth motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Ms. McBride. None opposed, the motion was approved.

b. Recommendation for Two Year Courtesy Privileges

- **Christina Potter, FNP** **Allied Health**

c. Mr. Skutt motioned to approve the following privileges and appointments to the medical staff as submitted. A second was provided by Dr. Swanson. None opposed, the motion was approved.

c. Approval of Virtual Radiology Schedule 1

III. Adjournment. Ms. Mc Grath subsequently adjourned the meeting at 12:50 p.m.



Approval

10.23.14
Date