

**EASTERN PLUMAS HEALTH CARE DISTRICT
MEETING OF THE BOARD OF DIRECTORS**

Thursday, September 28, 2017

10:00 A.M.

EPHC Education Center, Portola, CA

Minutes

1. Call to Order.

The meeting was called to order at 10:0 am by Mr. Skutt.

2. Roll Call.

Present: Jay Skutt, Dr. Paul Swanson, Gail McGrath and Harvey West.

Absent: Lucie Kreth, Eric Bugna, MD

Staff: Tom Hayes, CEO, Jeri Nelson, CFO, Alanna Wilson, Administrative Assistant

Visitors: Approximately 3 visitors were present at the start of the meeting.

3. Consent Calendar.

Ms. McGrath motioned to approve the consent calendar. A second was made by Dr. Swanson. None opposed, the motion was approved.

4. Board Chair Comments.

Mr. Skutt reported on the recent Quarterly Med Staff Meeting. Pain Management, Cannabis Ordinance and the Quarterly Medical Staff Meeting were the main topic.

The Board and Mr. Hayes discussed the Estes Park Conference October 29-November 1 in San Francisco. Ms. Wilson will make arrangements for anyone who will be attending.

5. Board Comments.

None

6. Public Comment.

None

7. Auxiliary Report

Ms. White reported gross sales for the month of July were \$12,972.05, net was \$9,075.62. There were 899.25 volunteer hours at the Nifty Thrifty and 14 in the hospital.

8. Chief of Staff Report

No report

9. Committee Reports

• Finance Committee

Dr. Swanson reported that the month of August had a net loss of \$11,172.00 and a year to date loss of \$142,003.00. August was a strong month for hospital and ancillary services. Clinic volumes were down due to provider absences. Dr. Swanson reported that the Finance Committee discussed how the IGT programs fill the payment gap from managed Medi-cal.

10. Management Report:

Mr. Peiler gave an update on projects happening at the Portola and Loyalton campuses. Some of the projects on the Portola campus are the Behavioral Health Clinic addition, rebuild of the 2nd boiler and parking lot patch work. Projects at the Loyalton campus include the clinic remodel and new boiler installation.

11. Chief Nursing Officer Report:

- Ms. Rohan reported that the facility has contracted with a temporary consulting pharmacist until the permanent Consulting Pharmacist receives his CA license.
- Ms. Rohan reported on patient satisfaction survey results. The results look good with the overall score being 4.7 on a scale of 1-5.
- Ms. Rohan reported that DeeDee Clark and Patrick Martinez have attended the Disaster Preparedness for Hospitals conference. There will be a statewide disaster drill in October.
- Ms. Rohan reported that the organization is looking to hire a full time ER day nurse and CNA's.

12. Clinic Director Report

- Ms. Grandi reported on the PRIME project. The metric reporting for the quarter is complete and the request to fund the IGT is expected in October.
- Ms. Grandi reported on a visit to a rural health clinic in Nevada City that uses the integrated health care model for behavioral health.
- Ms. Grandi reported on the Health Maintenance system that the clinic will be using. This system will help remind patients about yearly screenings, physicals, etc.
- Ms. Grandi reported that Christina Potter will be back in the Loyalton Clinic three days a week. Robin Jaquez will work in the clinic one day a week.

13. Recommendation for Approval of Policies:

A motion was made to approve the following policies by Ms. McGrath. A second was made by Dr. Swanson. None opposed, the following policies were approved.

- Pharmaceutical

14. Resolution 256 RCAC Loan for Behavioral Health Clinic

Dr. Swanson moved to approve resolution 256. A second was made by Ms. McGrath. The motion passed with a roll call vote. There was no opposition.

15. CFO Report:

- Ms. Nelson reported on August financials. Overall it was a good month. Clinic is under budget until provider schedules even out. Hospital and Ancillary services were very good in August.
- Ms. Nelson reported that August had a net loss of \$11,172.00 due to higher bad debt and contractual.
- Ms. Nelson reported that the organization, along with Plumas District Hospital and Seneca Hospital, are looking at a county organized health plan in place of the managed care plans, Anthem and California Health and Wellness. The county health plan would pay a higher rate rather than the lower managed rates.
- Ms. Nelson reported the auditor, Geryl Tucker, will present to the Board in October.

- Ms. Nelson reported that RCAC will be doing a site visit for the financing of the Behavioral Health Clinic.

16. CEO Report:

- Mr. Hayes presented the Operations Plan to the Board. After a discussion, Mr. Hayes will make the recommended changes to the plan and present it to Management.
- Mr. Hayes reported on the employee satisfaction survey. Overall the results were very good. Communication is an area that the organization will continue to work on.
- Mr. Hayes gave an update on recruiting efforts. Dr. Stoll who is a third year resident completed a two week rotation in the clinics. Efforts continue to recruit a Family Practitioner and a mid-level provider.
- Mr. Hayes reported that Anne Yoakum, HR Manager, is working with James Wilson from Plumas County to create a smoke free campus.
- Mr. Hayes reported that he has not heard an update on the Sierra Valley Health Care District annexation.
- Mr. Hayes and the Board of Directors discussed whether or not the hospital should make a statement on commercial cannabis growing in Plumas County. After a discussion, the Board agreed that the official EPHC position is that we are opposed to commercial growing in Plumas County. Mr. Hayes will draft a statement and email to the County Supervisors.

17. Closed Session.

Mr. Skutt announced the Board would move into closed session at 12:00 pm.; pursuant to Health and Safety Code 32155 and Government Code Section 54957.

18. Open Session Report of Actions Taken in Closed Session.

The Board returned at approximately 12:21 am and announced:

- I. With respect to Health and Safety Code 32155, to review reports on Quality Assurance
No reportable action.

- II. With respect to Government Code Section 54957 to consider the following privileges and appointments to the medical staff.

Ms. McGrath motioned to approve the following privileges. A second was made by Dr. Swanson. None opposed, the following privileges were approved.

a. One Year Provisional Privileges

- Schedule 1 Radiology

b. Recommendation for Two Year Courtesy Privileges

None

- III. Adjournment.** Mr. Skutt subsequently adjourned the meeting at 12:23 pm.

